



DEFENSE CONTRACT AUDIT AGENCY
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IN REPLY REFER TO

PPD 730.5.3.2

December 20, 2004
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MEMORANDUM FOR REGIONAL DIRECTORS, DCAA
DIRECTOR, FIELD DETACHMENT, DCAA

SUBJECT: Release of the Defense Acquisition Guidebook

On October 8, 2004, the Office of Under Secretary of Defense (Acquisition, Technology, and Logistics) (OUSD (AT&L)) announced the release of the Defense Acquisition Guidebook. The Defense Acquisition Guidebook replaces the cancelled DoD Regulation 5000.2. The Guidebook is primarily focused towards DoD program managers and other acquisition officials and complements DoD Directive (DoDD) 5000.1 and DoD Instruction (DoDI) 5000.2. DoDD 5000.1 and DoDI 5000.2 provide mandatory requirements for the acquisition process. The Guidebook provides discretionary best business practices for how program managers and other acquisition officials can comply with the DoDD 5000.1 and DoDI 5000.2 requirements. The Guidebook format is an interactive, web-based capability and is available via the Defense Acquisition Resource Center (<http://akss.dau.mil/darc/darc.html>).

The mandatory requirements of DoDD 5000.1 and DoDI 5000.2 are reflected in current Agency policy. While the discretionary best business practices outlined in the Guidebook do not impact existing Agency policy, certain sections of Chapter 11 of the Guidebook contain information of interest to DCAA auditors:

- Section 11.3.1 Earned Value Management (EVM)
 - Reiterates DoDI 5000.2 thresholds for EVM applicability
- Section 11.3.2 Contract Management Reporting
 - 11.3.2.1. Contractor Cost Data Reporting (CCDR)
 - Reiterates DoDI 5000.2 thresholds for CCDR applicability
 - 11.3.2.2. Cost Performance Report (CPR)
 - Provides nonmandatory guidance on when the CPR requirement should be included in the contract
 - 11.3.2.3. Cost/Schedule Status Report (C/SSR)
 - Provides nonmandatory guidance on when the C/SSR requirement should be included in the contract
 - 11.3.2.4. Contract Funds Status Report (CFSR)
 - Provides nonmandatory guidance on when the CFSR requirement should be included in the contract

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- Section 11.10 Contractor Councils
 - Identifies the role, composition, and types of issues addressed by management, sector, and/or corporate councils
 - DCAA is specifically identified as a participant in contractor councils
 - Describes the interaction between acquisition managers, program office staff, and contractor councils

Field audit office personnel should refer questions regarding this memorandum to their regional offices. Regions unable to answer, or with questions of their own, should contact Ms. Victoria Post, Program Manager, Policy Programs Division, at (703) 767-2270 or e-mail at DCAA-PPD@dcaa.mil.

/s/ Terry M. Schneider
/for/ Robert DiMucci
Assistant Director
Policy and Plans

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